

# **CROWN OF LIFE LUTHERAN CHURCH**

## **COUNCIL MEETING MINUTES**

**MARCH 17, 2020**

**Members Present:** President Jay Nelson; Vice President Ken Grover; Secretary Judy Brodzeller; Treasurer Arlin Bates; Board of Elders Tom Leshney; Board of Missions Gene Kuebler; Board of Trustees Rollie Mann; Financial Secretary Duane Neal; Pastor Phill Robbins

### **CALL TO ORDER:**

Ken Grover convened the meeting at 9:00 a.m.

### **OPENING PRAYER**

Pastor Phill provided the opening prayer.

### **MINUTES OF PRIOR MEETING**

The minutes of the February 21, 2020 meeting were approved as distributed.

### **PRESIDENT'S REPORT**

President Jay Nelson stated that the Council meeting today will not follow the regular agenda. We will be discussing items that are having an immediate impact on the church.

Jay reiterated that the Task Force can't make decisions without board approval.

Jay then read a letter from Sue Stuempfig stating her intent to retire effective June 30, 2020. The Task Force met after Pastor received the letter from Sue and a draft job description has been developed for Sue's position. There was a long discussion regarding the job description including what tasks could be out-sourced, compensation, etc.

The council agrees that the draft job description is a good start and should be finalized as soon as possible.

Next, the council discussed the position of a part-time Media coordinator. The job description has been finalized and will be filled after the Office Administrator position has been filled.

A report from the Task Force is attached to these minutes.

**PASTORS' REPORT**

Pastor Phill reported that many churches in our area are cancelling services for the next two weeks. He is not in favor of closing but there is a district meeting this afternoon that may determine if we cancel services and all other church activities. If that is the case, he will send a telephone message and post an announcement on the Web site.

**ANNOUNCEMENTS:**

Vice President Ken Grover announced the following:

The Voters meeting will be on April 26<sup>th</sup>. Most of the meeting will be a report from the Task Force.

The next regularly scheduled Council meeting is April 21<sup>st</sup>. However, the Council agreed to meet sooner if necessary.

Board reports are due to Sue on April 13<sup>th</sup>

**ADJOURNMENT**

The meeting was adjourned at 10:10 a.m. with a prayer by Pastor Phill.

Judith Brodzeller

Secretary