

CROWN OF LIFE LUTHERAN CHURCH

COUNCIL MEETING MINUTES

OCTOBER 29, 2020

Council Members Present: President, Jay Nelson; Vice President, Ken Grover; Secretary, Judy Brodzeller; Treasurer, Arlin Bates; Assistant Financial Secretary, Shiela Mecham; Board of Elders, Tom Leshney; Board of Missions, Gene Kuebler; Board of Trustees, Rollie Mann; Pastors Phill Robbins and Gary Smith

Members Excused: Vice President, Ken Grover; Financial Secretary Duane Neal

CALL TO ORDER/OPENING PRAYER

The meeting was called to order at 8:55 a.m. by President Jay Nelson.

Pastor Phill provided the opening prayer

MINUTES OF PRIOR MEETING

The minutes of the September 15, 2020 meeting were approved and distributed.

TREASURER'S REPORT

Arlin Bates reviewed the current financial statement. September receipts are \$51,000 over budget. We are currently \$23,316 in actual receipts over the budget. The line item for property and equipment has been adjusted.

PASTOR'S REPORT

1. Pastor Phill reported that the attendance for Reformation weekend was 80% of last year and the largest attendance over a weekend since the shutdown.

2021 BUDGET DISCUSSION

Pastor Phill reviewed the proposed budget for 2021. Line items were discussed.

Motion: A motion was made and seconded to remove advertising for telephone, remove advertising for newspaper, have one item for all advertising and accept the budget. **Motion carried.**

REVIEW OF CANDIDATES

The slate of elected officers and elected board members for 2021 was reviewed.

Mike Krischler has agreed to run for Vice President and Pastor Phill is also asking that Mike serve as chair of a Personnel Committee to review job descriptions and conduct annual reviews.

Motion: A motion was made and seconded to ask Mike Krischler to head a Personnel Committee. **Motion approved.**

DISCUSSION OF STEWARDSHIP AND OUTREACH BOARDS

Discussion occurred regarding if we should fill the vacant positions of chairs for Outreach and Stewardship funds. It was decided to keep these boards on the “books” but not fill them at this time.

DISCUSSION OF ADJUNCT COUNCIL POSITION

The question was posed if we should add a “member at large” to the council in order to perform task(s) not currently assigned to another council member. After a lengthy discussion, the following motion was made:

Motion: To add a member-at-large to the council for a two-year term, renewable for two years. **Motion carried with one dissention.**

PRESENTATION OF GOVERNANCE PIECE

Pastors Phill and Gary worked on an addition to the Council Manual. It is an “Authorization for Expenditure of Budget and is attached to these minutes. Several modifications were suggested by the council.

Motion: A motion was made and seconded to approve the Authorization for Expenditure of Budget as modified by the council. **Motion carried.**

UNFINISHED BUSINESS

None

NEW BUSINESS

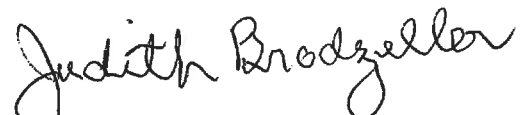
None

NEXT MEETING DATE/TIME

The next meeting will be November 17, 2020 at 9:00 a.m.

ADJOURNMENT/CLOSING PRAYER

The meeting was adjourned at 11:10 a.m. with a closing prayer by Pastor Gary


Judith Brodzeller

Recording Secretary

Authorization for Expenditure of Budget

It shall be the policy for Crown of Life Lutheran Church that the following positions may enter into purchasing/contracts of budgeted and/or dedicated funds for expenditure in their respective areas with limits as provided:

Senior Pastor shall have authority to make a purchase and/or sign a contract of budgeted funds not to exceed \$10,000 for any one purchase/contract.

Church Administrator shall have authority to make a purchase and/or sign a contract of budgeted funds for the office administration to include worship supplies not to exceed \$7,500 for any one purchase/contract.

Chairman, Board of Trustees shall have authority to make a purchase and/or sign a contract of budgeted/dedicated funds for the purpose of maintaining the facility not to exceed \$5,000 of budgeted/dedicated funds for any one purchase/contract.

The Church Council shall have the authority to make a purchase/contract of both budgeted and dedicated funds with a majority vote of the Council should any purchase/contract go beyond the limits as outlined above. Additionally ALL contracts exceeding the \$10,000 threshold must be signed by two of three individuals to include the President of Crown of Life Lutheran Church, the Senior Pastor, and/or the Church Administrator.